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Mary Robinson Cohen  
Superintendent and Principal

## New Student Registration

### ENROLLMENT REQUIREMENTS

- ONLY PARENT OR LEGAL GUARDIAN MAY ENROLL A STUDENT
- STUDENT MUST LIVE IN DISTRICT WITH PARENT OR LEGAL GUARDIAN
- STUDENT MUST BE PRESENT IN ORDER TO ENROLL OR RE-ENROLL

### KINDLY PRESENT THE FOLLOWING DOCUMENTS AT THE TIME OF ENROLLMENT:

- PROOF OF RESIDENCY (ADDRESS)  
For Homeowners: Current property tax bill or deed, or  
Current month's utility bill with name and address, or  
Driver's license.
- FOR RENTERS:  
Current lease, or  
Current utility bill with name and address, or  
Driver's license.
- PROOF OF STUDENT'S DATE OF BIRTH

Birth Certificate/Passport/Other Official Document indicating age

- **UPDATED IMMUNIZATION RECORD**

Document in English, with student's name, doctor or clinic name, and month, date and year of shots.

- **PHYSICAL EXAM DOCUMENTATION**

Forms to be completed within 30 days of registration

- **SCHOOL RECORDS (if available)**

Transfer Card/Report Card/Test Scores/IEP

- **PROOF OF CUSTODY (if applicable)**

Legal divorce decree indicating physical (residential) custody of student.  
Notarized letter from estranged parent Proof of support (child support stub,  
Medicare card, etc.) Court documents indicating placement of student.