

Roosevelt Public School
Harassment, Intimidation, Bullying (HIB) Referral Form

Date of Alleged Incident _____ Date of Verbal Report to Administration _____

Person Completing Report _____ Date of Written Report _____

Alleged Victim _____ Alleged Perpetrator(s) _____

Nature of Behavior: Describe nature of alleged harassment, intimidation or bullying. Include any **gesture, any written, verbal, physical act, or damage to student property, any electronic communication.** (Can be single incident or series of incidents)

Motivation for HIB Behavior: (Check all actual or perceived characteristics that were or may have been motivational factors in the alleged bullying incident)

Race Color Religion Ancestry National Origin Gender

Sexual Orientation Gender Identity and Expression Physical Appearance

Mental or Physical or Sensory Disability Other actual or perceived characteristic (list below)

Location of Alleged HIB: (check & complete all that apply)

School Property, Identify: _____

School-sponsored function. Identify function: _____

School Bus. Identify: _____

Off School Grounds. Describe: _____

Level of Action that Rises to Bullying: Identify what harm you believe was or may have been caused by the alleged incident. Check all that apply:

Substantial disruption or interference with orderly operation of school or rights of others.

Physical or emotional harm

Insulting or Demeaning

Creates a hostile educational environment

Interferes with student's education

Describe in narrative form what harm you believe was caused to the student and the basis for your belief.

Indicate how you learned that a student may have been the victim of harassment, intimidation or bullying:

- Witnessed incident
- Informed by Alleged Victim
- Informed by other person (identify if student, parent, staff person, other and list below or attach list)

List below any person who you know or have reason to believe may have relevant information and indicate if student, parent, staff member or other.

Please add any other pertinent information:

Signature

Date